

# Airport Advisory Meeting

## MINUTES

1/12/2016

3:00 PM

AIRPORT CONFERENCE ROOM

|                          |   |
|--------------------------|---|
| <b>MEETING CALLED BY</b> | Scott Wardwell  |
| <b>TYPE OF MEETING</b>   | Monthly   |
| <b>CHAIRPERSON</b>       | Charles Namur   |
| <b>NOTE TAKER</b>        | Scott Wardwell  |
| <b>ATTENDEES</b>         | Paul Underwood, Scott Wardwell, Granville Lamb, Larry Clark, and Nate Grass |

### Agenda topics

10:00 ELECT OFFICERS AND SET REGULAR MEETING TIMES SCOTT

|                     |                           |                 |
|---------------------|---------------------------|-----------------|
| <b>DISCUSSION</b>   | Tabled not a quorum       |                 |
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| <b>CONCLUSIONS</b>  |                           |                 |
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|                     |                           |                 |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b> | <b>DEADLINE</b> |
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10:00 APPROVE MEETING MINUTES SCOTT

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| <b>DISCUSSION</b>   | Tabled not a quorum       |                 |
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| <b>CONCLUSIONS</b>  |                           |                 |
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| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b> | <b>DEADLINE</b> |
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10:00

REVIEW ANNUAL ENPLANEMENT

SCOTT

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| <b>DISCUSSION</b>   | Scott went over the annual enplanements for December 2015 as compared to December 2014.                       |                 |
|                     | For the month they were up 5%. For the year they were up 6% over 2014. As compared to 2011, we are still down |                 |
|                     | 11%. The improvement year over year probably has more to do with the overall improvement in the economy.      |                 |
| <b>CONCLUSIONS</b>  |   |                 |
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| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |
| None                |   |                 |
|                     |   |                 |

10:00

Discuss Air Service Issues

SCOTT

|                     |   |                 |
|---------------------|---|-----------------|
| <b>DISCUSSION</b>   | Scott indicated that the EAS RFP was released by USDOT today. Proposal are due back by 11:59PM                      |                 |
|                     | on Tuesday, February 9, 2016. Airlines are allowed to request extensions and in most cases they are granted. Our    |                 |
|                     | consultant has already begun this phase of the process in encouraging airlines to bid. We have work with Bar Harbor |                 |
|                     | and Plattsburg to try to ensure the best possible outcome for everyone. USDOT will hold Cape Air's contract to the  |                 |
|                     | end of June.  |                 |
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| <b>CONCLUSIONS</b>  |   |                 |
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| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |
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10:00

Economic Development Issues

SCOTT

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| <b>DISCUSSION</b> | Bob Clark not present. |
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| <b>CONCLUSIONS</b>  |                           |                 |
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| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b> | <b>DEADLINE</b> |
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1:00

AIRPORT CURRENT EVENTS

SCOTT

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|---------------------|---|-----------------|
| <b>DISCUSSION</b>   | Aroostook County Sherriff's Department completed one session of firearm qualifications in the old GA hangar today. There will a second session on Thursday. We are starting to get inquiries from charter companies for the arrival of the Biathlon Athletes and others on February the 8 <sup>th</sup> . |                 |
| <b>CONCLUSIONS</b>  |   |                 |
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| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b> |
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